



AWARD NOMINATION GUIDELINES – Women’s Achievement in Infrastructure Award

This nomination guide has been prepared to assist in nominations for the 2018 Women’s Achievement in Infrastructure Award.

Nominations are assessed by an independent judging panel, the following information is requested to assist the judges in their deliberations – bullet points and other forms of summarising are encouraged.

Applicants will not be notified of results before the awards presentation on 24 May 2018. Information on the decisions will be available to all nominees after the Awards presentation.

Nominations close 5:00 p.m. Friday, 2 February 2018. No extensions will be given.

All nominations must be received via the electronic nomination system – postal nominations will not be accepted. All applicants will receive an email confirmation following submission, if a confirmation email is not received within 2 business days please contact IPA urgently on 02 9152 6000 or awards@infrastructure.org.au

WOMEN'S ACHIEVEMENT IN INFRASTRUCTURE AWARD INFORMATION

The **Women's Achievement in Infrastructure Award** recognises the achievement of an outstanding individual who has made a significant contribution to the procurement, development and/or delivery of a major infrastructure project in 2017.

Nominations are open to women in a management or supervisory role on a major infrastructure project in 2017. Such roles might include, lead advisor (legal or financial), project management, strategic advice (eg corporate affairs functions), engineer or functional specific management (e.g. Head of Sustainability).

NAME AND CONTACT DETAILS

This section requests the contact information of both the person completing the nomination and the nominee (if different).

OVERVIEW OF THE NOMINEE

The following information is requested to provide the judging panel with background information on the nominee, their involvement in the sector and previous roles or project involvement.

Provide a brief bio for the nominee, in particular, the positions held within the infrastructure sector.
(300 Words Max – Mandatory Field)

CONTRIBUTION

The following information is requested to provide the judging panel with specific information as on nominees involvement in specific projects, reforms or policy developments. Further to the question above which outlines their roles, this section provides further information on the contribution of the nominee in that role. For example, while the nominee's role may have been a legal adviser, their contribution may have been as lead adviser responsible for the commercial arrangements for a project.

Briefly outline the nominee's contribution to the sector
This would include significant roles on projects, involvement in public sector agencies etc.
(300 Words Max – Mandatory Field)

PROJECT DETAILS

The following fields relate to the development or progression of the particular project for which the nominee is to be considered in this category.

Provide a synopsis of the project completed or partially completed in 2017 for which the nominee is to be considered.
(250 Words Max - Mandatory Field)

Provide an overview of the role the nominee played in the progression of that project.
(250 Words Max- Mandatory Field)

What are the significant achievements of the project and how did the nominee contribute to these achievements.

This is an optional field and provides an opportunity to elaborate on the nominee's involvement in the project, in particular, their contribution to the achievement of exceptional project outcomes.

(500 Words Max – Optional Field)

REFEREE CONTACT DETAILS

Provide two referees for the nominee – one of which must be a referee for the nominee on the project referred to in the nomination.
(Limited Space - Mandatory Field)

These referees may be contacted by Infrastructure Partnerships Australia or our judging panel to provide a reference or information on the nominee and/or project.

TIPS FOR A SUCCESSFUL NOMINATION

Finalising and Submission

The form will ask you to review your nomination and then complete the spam check test. Once you have completed this press submit.

The project form has a save and continue function that will allow you to come back and complete the form at a later date. To do so click save and continue at the bottom of the page and enter an email address for a unique link to the form to be sent.

Please note: The save and continue function saves data on the previous pages only (not the current page) so if you wish to save data on the page you are on, complete the page, click to the next page and then click save and continue. You cannot click save and continue on the first or last page (nomination submitted page) of nominations.



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